

**NORTH CHELMSFORD WATER DISTRICT**

P.O. Box #655

North Chelmsford, MA 01863-0655

Tel. (978) 251-3931 Fax. (978) 251-1181

The Monthly Meeting of the Board of Water Commissioners of the North Chelmsford Water District was held on March 4, 2019 at the Washington Street Office. The meeting was convened at 6:05 p.m. with Commissioners Bruce Clark and Robert Leavitt, Treasurer Daysha Morell and Superintendent Bruce Harper present.

Commissioner Clark made a motion to approve the minutes of the February 4, 2019 Budget Meeting, seconded by Commissioner Leavitt; the vote was unanimous.

Commissioner Clark made a motion to accept the minutes of the February 4, 2019 Monthly Meeting, seconded by Commissioner Leavitt; the vote was unanimous.

Commissioner Leavitt made a motion to transfer \$146,602.00 from Surplus Revenue to the Water Tower Maintenance, seconded by Commissioner Clark; the vote was unanimous.

We reviewed and signed the Warrant Articles for the Annual Meeting to be held on March 25, 2019.

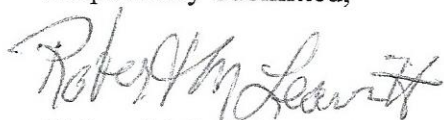
Bruce Clark was the only person to pass in certified papers for the positions of Commissioner.

The Annual Meeting will be held on March 25, 2019 at 7:00 p.m.

The next Monthly Meeting will be held on April 1, 2019 at 6:00 p.m.

Commissioner Leavitt made a motion to adjourn at 6:55 p.m. seconded by Commissioner Clark; the vote was unanimous.

Respectfully Submitted,



Robert M. Leavitt, Clerk

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The Annual Meeting of the North Chelmsford Water District was held on March 25, 2019 at the Washington Street Office. The meeting was called to order at 7:05 p.m. by Commissioner Clark.

## ARTICLE 1;

Linda Leavitt nominated Bruce Clark as Moderator, seconded by David Hadley, Mr. Clark being the only nominee was elected unanimously.

## ARTICLE 2;

David Hadley moved to accept the reports of the Board of Water Commissioners and the Treasurer, seconded by Robert Cossette, the motion passed unanimously.

## ARTICLE 3;

Robert Cossette nominated Robert Leavitt for the position of Clerk, seconded by Daysha Morrell; the vote was unanimous.

## ARTICLE 4;

Robert Cossette moved to waive the ballot vote for the position of Commissioner because Bruce Clark was the only person to return legal papers, seconded by David Hadley, the vote was unanimous. Bruce Clark being the only candidate was elected unanimously.

## ARTICLE 5;

Linda Leavitt moved to see if the District will vote to raise and appropriate such sums of money as may be required to defray the District charges (\$1,581,400.75 for the budget and \$600,913.75 for the Bond Debt) for the current fiscal year beginning July 1, 2015 seconded by JoEllen Carkin; the vote was unanimous.

## ARTICLE 6;

David Hadley moved to see if the District will vote to authorize the Treasurer, with the approval of the Commissioners, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2015 in accordance with the General Laws, Chapter 44, Section 17, seconded by Robert Cossette; the vote was unanimous.

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ARTICLE 7;

Linda Leavitt moved to see if the District will vote to transfer from Surplus Revenue the sum of \$196,602.00 (One Hundred and Ninety-Six Thousand, Six Hundred and Two Dollars) to the Water Tower Maintenance Fund, seconded by David Irvine; the vote was unanimous.

ARTICLE 8;

Robert Cossette moved to see if the District will vote to transfer from Surplus Revenue the sum of \$33,000.00 (Thirty Three Thousand Dollars) to the OPEB Trust Fund, seconded by David Hadley; the vote was unanimous.

ARTICLE 9;

Robert Leavitt moved to see if the District will vote to transfer from the Richardson Road Capital Project Account the sum of \$117,168.32 (One Hundred and Seventeen Thousand, One Hundred and Sixty Eight Dollars and Thirty Two Cents) to the Capital Project Phase V Bedrock Wells and connection to the Bomil Wells Water Treatment Facility, seconded by JoEllen Carkin. The vote was unanimous.

ARTICLE 10;

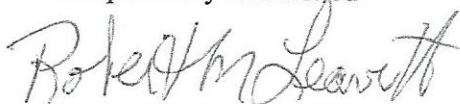
Robert Cossette moved to see if the District will vote to transfer from Surplus Revenue the sum of (Fifty Thousand Dollars) \$50,000.00 to the Residential Water Meter Account , seconded by Linda Leavitt; the vote was unanimous.

ARTICLE 11;

David Hadley moved to see if the District will vote to amend Article 10 from the 2015 Annual Meeting to read as follows; Upon completion of 30 years of full time employment said employee shall receive (Three Thousand Dollars) \$3,000.00 dollars and One Hundred Dollars annually for every year after the 30 years seconded by Linda Leavitt; the vote was unanimous.

David Irvin made a motion to adjourn at 7:20 p.m. seconded by Robert Leavitt; the vote was unanimous.

Respectfully Submitted



Robert M. Leavitt, Clerk