

NORTH CHELMSFORD WATER DISTRICT

P.O. Box #655

North Chelmsford, MA 01863-0655

Tel. (978) 251-3931 Fax. (978) 251-1181

The Budget Meeting of the Board of Water Commissioners of the North Chelmsford Water District was held on February 4, 2019 at the Washington Street Office. The meeting was convened at 6:05 p.m. with Commissioners Bruce Clark, David Irvine and Robert Leavitt, Superintendent Bruce Harper Sr. and Treasurer Daysha Morell.

Commissioner Leavitt made a motion to increase the pay of the following people by \$1.00 per hour; William Jones, Robert Cossette and Diane Lynch, and the following people by \$1.50 per hour, John Daughraty, Gene Silva, Joe Caron and Daysha Morell, and to increase Bruce Harpers salary to \$116,712.42, seconded by Commissioner Clark, Commissioner Irvine abstained, the motion passed.

Commissioner Leavitt made a motion to increase the personal cell phone reimbursement by 10% seconded by Commissioner Clark, Commissioner Irvine, ,abstained, the motion passed.

Commissioner Clark made a motion to increase the Holiday standby pay by \$40.00, seconded by Commissioner Leavitt, Commissioner Irvine abstained, the motion passed.

Commissioner Leavitt made a motion to have the following Warrant Articles at our Annual Meeting;

- 1} Vote to transfer \$50,000.00 from Surplus Revenue to the Water Tower Maintenance Fund.
- 2} Vote to transfer \$33,000.00 from Surplus Revenue to the OPEB Trust Fund.
- 3} Vote to transfer \$50,000.00 from Surplus Revenue the Residential Water Meter Account.

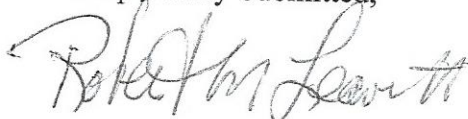
4} Vote to amend Article 10 from the 2015 Annual Meeting to read as follows. After completion of 30 years longevity will increase \$100.00 a year.

5} Vote to transfer \$117,168.32 from the Richardson Road appropriation to the for a combined total of \$226,625.71 to be used for the replacement of Well #3, seconded by Commissioner Clark, Commissioner Irvine abstained, the motion passed.

The new Budget will be \$1,581,400.75.

Commissioner Leavitt made a motion to adjourn at 7:15 p.m. seconded by Commissioner Clark, Commissioner Irvine abstained, the motion passed.

Respectfully Submitted,



Robert M. Leavitt, Clerk

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The Monthly Meeting of the Board of Water Commissioners of the North Chelmsford Water District was held on February 4, 2019 at the Washington Street Office. The meeting was convened at 7:10 p.m. with Commissioners Bruce Clark, David Irvine and Robert Leavitt, Treasurer Daysha Morell and Superintendent Bruce Harper present.

Commissioner Irvine made a motion to accept the minutes of the January 7, 2019 Monthly Meeting, seconded by Commissioner Clark; the vote was unanimous.

The work on Well #3 is moving forward.

Vinal Square Condominium Association asked for a reduction in their water bill because they had a leak in a closed off portion of their basement, which they didn't notice but did go through the meter. Commissioner Irvine made a motion to deny the request, seconded by Commissioner Leavitt; the vote was unanimous.

Commissioner Leavitt made a motion to pay the legal bill from Barry Bachrach in the amount of \$432.00, seconded by Commissioner Irvine; the vote was unanimous.

Commissioner Leavitt made a motion to increase the Commercial Entrance Fee from \$5,000.00 per unit to \$7,500.00 per unit, seconded by Commissioner Irvine; the vote was unanimous.

Hawthorn Suites still owe us \$6,789.00 and they still don't respond to our phone calls. Commissioner Leavitt made a motion to discontinue their discount because of lack of communication and that they should not ask us for any discount until the bill is paid in full and they communicate with us faithfully for at least a year. Seconded by Commissioner Clark; the vote was unanimous.

Bill Harvey sent a letter to Bruce Harper that he wanted Mr. Harper to submit to the Town in regards to a project off Tobin Ave. Commissioner Leavitt made a motion to have Mr. Harper not forward the letter to the Town because Mr. Harper had already sent a letter to the Town on November 13, 2018 that seemed good enough, seconded by Commissioner Clark; the vote was unanimous.

Commissioner Irvine made a motion to adjourn at 8:45 p.m. seconded by Commissioner Leavitt; the vote was unanimous.

Respectfully Submitted,



Robert M. Leavitt, Clerk